



Organisation internationale pour les migrations (OIM)
L'organisme des Nations Unies chargé des migrations

IOM TUNISIA: TN2021-029

Enumerator Tunis

Extension

The UN agency for Migration – IOM Tunisia is looking for an **Enumerator Tunis** according to the terms of reference stipulated below. Interested candidates are invited to submit their applications including: PHForm, CVs and cover letter specifying the motivation for applications to Tunisrecruitment@iom.int no later than **24th November 2021**; indicating the reference code in the subject.

Please note that only short-listed candidates will be contacted, and applications submitted without PHForm will not be considered.

Position Title:	Enumerator
Duty Station:	Tunis, Tunisia
Classification:	Hourly Contract
Estimated Start Date:	ASAP
Reference Code:	TN2021-029

Organizational Context and Scope:

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN organization in the field of migration works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration, for the benefit of all. It does so by providing services and advice to governments and migrants.

The International Organization for Migration (IOM) in Tunisia's Migrant Protection and Assistance (MPA) unit focuses on the well-being and protection of migrants in Tunisia through the provision of tailored assistance and interventions that focus on sustainable, long-term solutions that address migrant vulnerabilities and the root causes of migration. MPA and its counterparts in other IOM offices around the Middle East and North Africa (MENA) assist more than forty thousand migrants per year through the assisted voluntary return and reintegration (AVRR) programme, various forms of humanitarian and protection assistance, as well as technical support to stakeholders through capacity building, advocacy and awareness raising.

IOM Tunisia works to enhance the capacity, knowledge and dialogue on migration and related management and policymaking among states, civil society and other regional stakeholders. Inter-ministerial and cross-border cooperation are pursued to create cohesive, multi-state

approaches to transnational crimes such as migrant smuggling and trafficking in persons and increased communication on access to services and the provision of protection and inter-state assistance to vulnerable groups through programmes like IOM's AVRR and localized assistance activities. Part of these efforts involved the improvement and the preparedness of relevant actors for responses to mobility dimensions of humanitarian crises, particularly addressing the needs of vulnerable migrants and other affected communities. This is part of IOM's global efforts to ensure safe, orderly and regular migration in full respect of the human rights of all migrants such that migration is beneficial to both migrant and host communities.

Under the overall supervision of the Chief of Mission, the direct supervision of the National Officer JI and in close co-ordination with relevant IOM Tunisia colleagues, the successful candidate will :

Core Functions / Responsibilities:

1. Conduct survey via phone or in person, according to the operation planning defined by the Project Manager;
2. Ensure of the quality of the information collected;
3. Report on a daily basis on the activities conducted and the realities/issues encountered to the project officer and make relevant recommendations;
4. Advise and provide recommendations to the questionnaires and modalities of the data collection based on the realities of the field work (where applicable);
5. Respect IOM's Data Protection Principles when gathering data on behalf of the organization, ensure all data are kept safe and confidential;
6. Perform other duties as they might be assigned.

Required Competencies:

The incumbent is expected to demonstrate the following values and competencies:

Values - all IOM staff members must abide by and demonstrate these three values:

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Behavioural

- Ability to listen and work with flexibility and integrity;
- Ability to be proactive, with common sense and good interpersonal skills;
- Ability to work within a team in difficult environments, under pressure;
- Capacity to learn and gain new competencies, while accepting/giving constructive criticism.

Technical

- Ability to conduct an interview/administer a questionnaire/register a person with neutrality and professionalism, always asking for the consent of the interviewee;
- Good knowledge of the geography and culture of assigned region;
- Familiarity with mobile data collection technologies (KoBo)
- Knowledge of protection mainstreaming.

Required Qualifications:

Education & Experience:

- Diploma with minimum of 2 years of data collection experience or University degree in a relevant subject;
- Experience in conducting survey interviews (both in person and via phone) using mobile devices (e.g. KoboCollect);
- Experience in M&E-related positions in International Organizations, INGO an advantage
ead of Projecternsabilités s ;
- Knowledge of MsExcel and survey data cleaning an advantage.

Languages:

Good command of French, English and Arabic, both spoken and written.

Posting period:

From 17/11/2021 to 24/11/2021.